

Urban Roots Program Manager



Employer: Urban Roots

Position: Program Manager

Location: Austin, TX

Report to: Programs Director

Full-time salaried

Preferred start date: June 29

Who We Are:

Urban Roots is a rapidly growing non-profit organization that uses food and farming to transform the lives of young people and inspire, engage, and nourish the community. On a 3 1/2 acre urban farm, Urban Roots provides teenagers and young adults paid service opportunities that strengthen them as leaders while building professional and life skills. Urban Roots engages young people to practice hard work, to connect with the land and food, and to serve their community. In addition, each year we engage more than one thousand volunteers through farm work days, provide educational tours to school and community groups, and donate thousands of pounds of farm-fresh produce to local hunger relief agencies.

The Guiding Principles of Urban Roots:

1. We provide a High Quality, Transformational Experience for youth and community members.
2. We celebrate "Rigor" and Meaningful, Hard Work.
3. We build Strong Relationships.
4. We cultivate Intentionality in our work.
5. We engage our work with a Spirit of Celebration and Joy.
6. We Honor and Respect Diversity.

Job Summary:

The Urban Roots Program Manager (PM) oversees Urban Roots' unique ecosystem of multiple year-round food & farming youth leadership programs. Working closely with the Youth Farm Specialist, the PM trains and supervises young adults (18-23) as they grow into powerful leaders and mentors, supporting them as they implement Urban Roots' innovative youth development programming with teenagers (14-17). This position will be the lead staff member during youth programming on the Urban Roots farm, requiring positive energy and a youth-first approach that integrates Social and Emotional Learning (SEL), as well as the proven ability to develop this energy and approach in others. The position does not require prior farming knowledge or skills, but it requires a sincere interest in growing food for the community on our farm and the ability to share and model this interest and enthusiasm to youth.

We are looking for you, if:

- You love building meaningful relationships with young people and supporting their personal and professional growth, and know how to balance effective supervision with building strong relationships
- You thrive as a group facilitator, and enjoy training others to develop their own facilitation skills
- You are committed to justice and sustainability, have a great sense of humor, and view yourself as someone still learning and growing
- You possess supreme organizational skills and the ability to manage multiple projects with grace
- You have two or more years of professional experience working with youth from diverse backgrounds in the



fields of youth development, education, or other group-based youth services

- You are willing to work Saturdays and weekday evenings and are energized by working in a fast-paced, outdoor environment in all types of weather
- You have a valid driver's license, a good driving record, and are able to lift up to 40 lbs.

Compensation:

This is a full-time position and salary is commensurate with experience, salary range high \$30,000s to low \$40,000s. Benefits include paid time off, a healthcare salary adjustment, farm fresh produce, and a fun and flexible work culture.

To Apply:

Submit your resume and a detailed cover letter describing your teaching and mentorship style and explaining what inspires you about this role to jobs@urbanrootsatx.org. Please reference "Urban Roots Program Manager Search" in the subject line. No Phone calls please.

Urban Roots is an Equal Opportunity Employer that is committed to creating a culturally responsive and inclusive organization. People of color and LGBTQ people are strongly encouraged to apply. We will not discriminate in our hiring on the basis of race, color, religion (creed), gender, gender expression, age, national origin (ancestry), disability, marital status, sexual orientation, military status, pregnancy, mental or physical disability or political affiliation.

